GOVERNMENT OF ANDHRA PRADESH
ABSTACT

Office Procedure-Revenue (DM) Department - Expenditure towards cost of certain Stationery and general items for the official use of Revenue (DM) Department-Sanction-Accorded-Orders-Issued.

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REVENUE(DM.OP)DEPARTMENT

G.O.Rt.No.71 **Dated:07.12.2022.**

Read the following:-

1. Letter No.REV13-10/87/2022,Rev.(DM)Dept.,dt.01.11.2022
2. Bills received from M/s Jyothi Stationery, Mangalagiri.

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ORDER:-

In the reference 1st read above, the Revenue (DM) department have given work order for supply of (22) stationary items to M/s Jyothi Stationery, Mangalagiri. Accordingly, they have submitted a quotation for supply (22) items worth of Rs.36,984/- (Rupees Thirty Six Thousand Nine Hundred Eighty Four Only) and submitted a bill for an amount Rs.36,984/- for arranging payment vide reference 2nd read above.

2. Government after consideration hereby accord sanction for payment of Rs.36,984/-(Rupees Thirty Six Thousand Nine Hundred Eighty Four Only) to M/s Jyothi Stationery, Managalagiri towards supply of the following stationary and general items for the official use of Revenue (DM) Department, AP Secretariat, Velagapudi.

Si.No	Items	No	Rate	Amount
1	A4 Xerox paper	40 Bundles	310	12400.00
2	Legal Xerox paper	30 Bundles	360	10800.00
3	Stapler small	1 Box	750	750.00
7	Stapler Big	1 Nos	310	310.00
5	Fevistics	1 Box	750	750.00
6	Attendance Registers	3 Nos	95	285.00
7	L. Folders (SF)	50 Nos	17	850.00
8	L. Folders(A4)	50 Nos	15	750.00
9	Pens Green, Blue, Red	Each two Boxs	100	600.00
10	Stapler pins small	1 Box	290	290.00
11	Stapler Pins Big	1 Box	250	250.00
12	Flags	1 Box	900	900.00
13	Tags	One bag	1750	1750.00
14	Room spray	3 Nos	250	250.00
15	TR Books	7 Nos	60	420.00
16	Cleaning Clothes	20 Mts	55	1100.00
17	Gum bottle	4 Nos	100	400.00
18	Whitners	1 Box	320	320.00
19	Ink Bottles	3 Nos	90	270.00
20	Tea cups official	1 set	589	589.00

(PTO)

21	Tea paper cups	2 packets	65	150.00
22	Unibal pens Green, Blue	Each two packets	700	2800.00
TOTAL				36984.00

3. The amount of expenditure sanctioned in para m(2) above shall be debited to the following Head of Accounts:- "MH 2245 – Relief on Account of Natural Calamities – 80 – General –MH-001 – Direction and Administration – SH(01) – Head Quarters Office – 130 – Office Expenses – 135 – Consumables/ Stationery Employees".

4. The Revenue (DM.OP) Department are requested to draw and credit the amount in favour of M/s Jyothi Stationery, Mangalagiri and disburse the same at an early date, after TDS payable to IT Department.

5. This order does not require the concurrence of Finance (FW) Department as per orders in force.

G.SAI PRASAD
SPECIAL CHIEF SECRETARY TO GOVERNMENT (DM)

To
The Revenue(DM.OP/Clamis)Department.
The Dy. Pay & Accounts Officer, A.P. Secretariat, Velagapudi.
M/s Jyothi Stationery, Mangalagiri.
SF/SC.

//FORWARDED:: BY ORDER//

SECTION OFFICER